

MAHATMA GANDHI UNIVERSITY, MEGHALAYA

(Established under the Mahatma Gandhi University Act, 2010; Recognised by the University Grants Commission)

POLICY FOR THE GRIEVANCE REDRESS MECHANISM OF SCHOLARS

Framed in conformity with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022, the UGC (Redressal of Grievances of Students) Regulations, 2023, and Ordinance - 1 of 2023 of Mahatma Gandhi University, Meghalaya

Approving Authority

Board of Management 45th Meeting held on date 28th March 2026 Item No. BoM-45/26/8

And

Academic Council 46th Meeting held on date 20th June 2026 Item No. AC-46/26/9

Custodian

Dean (Academic Affairs) / Dean (Research) Version 1.0

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REGISTRAR
MAHATMA GANDHI UNIVERSITY
MEGHALAYA- 793101




Vice Chancellor
Mahatma Gandhi University
Meghalaya - 793101

Preamble

A doctoral scholar occupies a position of structural dependence on the institution - on a single supervisor, a fellowship disbursed by a single office, and an evaluation conducted by bodies the scholar does not sit on. Where that dependence is not matched by a fair, accessible and time-bound means of raising and resolving a grievance, it can silently become a source of injustice. **Mahatma Gandhi University, Meghalaya** ("the University") frames this Policy to ensure that no such imbalance goes unaddressed.

This Policy for the Grievance Redress Mechanism of Scholars sets out, in a single consolidated instrument, the categories of grievance a Ph.D. scholar may raise, the tiered mechanism through which each is to be resolved, the timelines binding on the University at every tier, and the special, confidential tracks that apply to grievances of harassment, discrimination, and ragging. It has been framed in conformity with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022 ("the UGC Regulations, 2022"), the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 ("the 2023 UGC Grievance Regulations"), Chapter 13.2 of Ordinance - 1 of 2023 of the University ("the Ordinance") - which assigns to the Research Degree Committee the function of addressing grievances related to doctoral research - and applicable law on the prevention of sexual harassment, discrimination, and ragging in higher educational institutions.

This Policy applies without prejudice to any statutory or constitutional remedy available to a scholar, and nothing in it shall be read as requiring exhaustion of an internal remedy before a scholar may approach a court, tribunal, or statutory authority having jurisdiction over the subject matter of the grievance.

1. Short Title, Applicability and Commencement

1. **Short Title.** This document shall be called the "*Policy for the Grievance Redress Mechanism of Scholars, Mahatma Gandhi University, Meghalaya.*"
2. **Applicability.** This Policy applies to every Ph.D. scholar registered with the University - full-time, part-time, sponsored, self-financed, or foreign/international - in respect of any grievance arising from the scholar's admission, registration, supervision, coursework, evaluation, fellowship or financial support, use of University infrastructure, or treatment by any University officer, committee, or fellow member of the University community.


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3. **Commencement.** This Policy shall come into force on the date of its approval by the both statutory bodies i.e., Academic Council and ratification by the Board of Management, and shall apply to every grievance raised thereafter.

2. Definitions

- **“Grievance”** means any complaint by a scholar relating to an act, omission, decision, or conduct of the University, its officers, committees, faculty, or staff, that the scholar believes to be unfair, discriminatory, inconsistent with a University policy or regulation, or otherwise deserving of institutional correction, and includes the categories illustrated in Section 4.
- **“SGRC”** means the Students’ (Scholars’) Grievance Redressal Committee constituted under Section 6 of this Policy, in fulfilment of the University’s obligation under the 2023 UGC Grievance Regulations.
- **“Ombudsperson”** means the person appointed by the University under Section 7 of this Policy and the 2023 UGC Grievance Regulations to hear appeals from the decision of the SGRC.
- **“ICC”** means the Internal Complaints Committee constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.
- **“Equal Opportunity Cell”** means the cell constituted by the University to address complaints of discrimination on the ground of caste, tribe, religion, language, ethnicity, gender, or disability.
- **“Respondent”** means the person or body against whose act, omission, or decision a grievance is raised.
- **“Working Day”** means a day on which the administrative offices of the University are open for the transaction of business.

3. Guiding Principles

- Every scholar has an unqualified right to raise a grievance, without fear of academic, financial, or personal reprisal, and the University shall treat any act of retaliation against a scholar for having raised a grievance in good faith as a serious disciplinary matter in its own right.
- Grievance redress shall be timely, and this Policy accordingly prescribes binding outer limits, consistent with the sixty (60) day maximum

resolution timeline contemplated by the 2023 UGC Grievance Regulations, at every tier of the mechanism.

- Grievance redress shall be conducted consistently with the principles of natural justice: the Respondent shall be given notice and a fair opportunity to be heard, and every decision shall be reasoned and communicated in writing.
- A grievance shall be addressed at the lowest tier capable of resolving it fairly and effectively, with escalation available, as of right, where the scholar is not satisfied with the outcome or where the matter is not resolved within the prescribed timeline.
- Confidentiality shall be maintained to the extent consistent with a fair process, and shall be strictly maintained in respect of grievances of sexual harassment, discrimination, or ragging, in accordance with Section 9.
- No fee shall be charged to a scholar for lodging a grievance under this Policy at any tier.

4. Scope: Categories of Grievance Covered

This Policy applies to grievances of every description raised by a scholar, including, illustratively and without limitation:

Category	Illustrative Examples
Admission-related	Conduct of the Ph.D. Entrance Test or interview; preparation of the merit list; category/reservation determination; document verification
Supervision and RAC/DRC	Allocation or non-allocation of a Research Supervisor; denial of a request for change of supervisor; conduct of RAC review; DRC decisions on proposal or coursework scheduling
Fellowship and financial	Delay or denial of fellowship disbursement; dispute over continuation, upgradation, or discontinuation of a fellowship; fee-related disputes
Academic evaluation	Coursework assessment; conduct of the pre-submission seminar; examiner nomination; conduct of the viva-voce (save matters within the exclusive jurisdiction of the Ethics Board)
Infrastructure and facilities	Access to laboratory, library, hostel, or computing facilities; denial of research-related travel support without adequate reason
Extension and registration	Denial of extension or re-registration; disputes concerning the maximum duration of the programme or applicable relaxations

Category	Illustrative Examples
Interpersonal and disciplinary (non-sensitive)	Disputes with a supervisor, RAC member, or fellow scholar not involving harassment or discrimination
Harassment, discrimination, and ragging	Sexual harassment; caste, gender, religious, ethnic, or disability-based discrimination; ragging - routed to the special tracks in Section 9

A grievance concerning a finding of research misconduct, or the conduct of an inquiry by the Ethics Board, is governed exclusively by the appeal mechanism prescribed in Section 13 of the Constitution of the Ethics Board, and shall not be separately entertained under this Policy, save that the general principles of timeliness and fairness in this Policy inform the interpretation of that mechanism.

5. The Tiered Grievance Redress Architecture

Grievances under this Policy, other than those routed to a special track under Section 9, shall ordinarily proceed through the following tiers, in sequence, save that a scholar may proceed directly to a higher tier where the grievance is against the officer or body that constitutes the lower tier, or where the lower tier is otherwise incapable of affording fair redress:

Tier	Forum	Applicable To	Outer Timeline
1	Informal Resolution - Research Supervisor / RAC Convener	Day-to-day academic and supervisory matters	15 working days
2	Doctoral Research Committee (DRC) of the Department	Departmental academic, supervisory, and coursework matters not resolved at Tier 1	15 working days
3	Students' (Scholars') Grievance Redressal Committee (SGRC)	All grievances not resolved at Tier 1 or 2, and grievances not naturally falling within Tier 1/2 (e.g., fellowship, admission, infrastructure)	30 working days
4	Ombudsperson	Appeal from a decision, or non-disposal, of the SGRC	30 working days

The cumulative outer limit from the lodging of a grievance at Tier 1 (or, where Tier 1 is inapplicable, at Tier 3) to the Ombudsperson's decision on appeal shall not exceed sixty (60) working days, save for an extension recorded in writing for

reasons beyond the University's control, consistent with the timeline contemplated by the 2023 UGC Grievance Regulations.

6. Tier 1 and Tier 2: Informal and Departmental Resolution

6.1 Tier 1 - Informal Resolution

A scholar's first recourse for a day-to-day academic or supervisory concern shall ordinarily be an informal conversation with the Research Supervisor or, where the grievance concerns the Supervisor, with another member of the scholar's RAC. Where the matter is resolved informally, no written record is required, save that either party may request that the resolution be noted in the scholar's file. Where the matter is not resolved within fifteen (15) working days, or where the scholar considers informal resolution inappropriate, the scholar may proceed directly to Tier 2.

6.2 Tier 2 - the Doctoral Research Committee (DRC)

A grievance not resolved at Tier 1, or falling outside the scope of Tier 1, and concerning a Departmental academic, supervisory, or coursework matter, shall be lodged in writing with the Head of the Department in the Head's capacity as Chairperson of the DRC, consistent with Section 5.4 of the Constitution of the RAC and DRC. The DRC shall hear the scholar, and the Respondent where applicable, and shall communicate its decision in writing within fifteen (15) working days of the grievance being lodged. Where the grievance is against the Head of the Department, the scholar shall proceed directly to Tier 3.

7. Tier 3: The Scholars' Grievance Redressal Committee (SGRC)

7.1 Constitution

The University shall constitute a Scholars' Grievance Redressal Committee, in fulfilment of its obligation under the 2023 UGC Grievance Regulations to establish a Students' Grievance Redressal Committee, adapted for the particular circumstances of doctoral scholars, comprising:

Designation	Office / Category
Chairperson	Dean (Research), or, for a grievance concerning the Dean (Research), a senior Professor nominated by the Vice-Chancellor
Member	Dean (Academic Affairs)
Member	Registrar

Designation	Office / Category
Member	One representative of the Research Degree Committee, nominated by the RDC
Member	One representative each from the Scheduled Castes/Scheduled Tribes, Other Backward Classes, Minority, and Persons with Disabilities categories among the University's faculty, so that the SGRC includes representation reflective of the scholar community, consistent with the 2023 UGC Grievance Regulations
Member	One woman faculty member, where not already represented above

7.2 Term and Meetings

Members of the SGRC, other than ex-officio members, shall hold office for a term of two (2) years, renewable once. The SGRC shall meet as often as necessary to dispose of grievances within the timeline prescribed in Section 5, and in any event not less frequently than once every month during term.

7.3 Procedure

4. A grievance may be lodged with the SGRC directly (for a matter outside the scope of Tiers 1-2), or by way of escalation from Tier 2, in writing or through the University's online grievance portal described in Section 8, within thirty (30) working days of the scholar becoming aware of the matter giving rise to the grievance, save that the SGRC may condone delay for sufficient cause shown.
5. The SGRC shall issue notice to the Respondent, affording a reasonable opportunity, ordinarily not less than ten (10) working days, to respond in writing.
6. The SGRC may call for records, hear the scholar and the Respondent (together or separately), and, where necessary, constitute a sub-committee to examine a specific factual matter.
7. The SGRC shall render a reasoned decision in writing, communicated to the scholar and the Respondent, within thirty (30) working days of the grievance being lodged with it, extendable by the Chairperson, for recorded reasons, by a further period not exceeding fifteen (15) working days.
8. The SGRC's decision may include a direction for corrective action, compensation of a procedural or financial nature within the University's power to grant (such as restoration of a wrongly withheld fellowship


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instalment), or a recommendation for disciplinary action against a Respondent, for consideration by the competent disciplinary authority.

8. Tier 4: The Ombudsperson

8.1 Appointment

The University shall appoint one or more Ombudspersons, in accordance with the 2023 UGC Grievance Regulations, from among persons who are a retired Vice-Chancellor, a retired Professor with at least ten (10) years of experience as Professor, or a former District Judge, and who have no current administrative or academic role within the University that could compromise independence.

8.2 Term

The Ombudsperson shall hold office for a term of three (3) years, or until attaining the age of seventy-three (73) years, whichever is earlier, and may be removed by the Vice-Chancellor, with the approval of the Board of Management, only for proven misconduct or incapacity, after an opportunity to be heard.

8.3 Jurisdiction and Procedure

9. A scholar aggrieved by a decision of the SGRC, or by the SGRC's failure to render a decision within the timeline prescribed in Section 7.3, may appeal to the Ombudsperson within thirty (30) working days of the SGRC's decision or the expiry of its timeline, as the case may be.
10. The Ombudsperson shall call for the record of proceedings before the SGRC, may hear the scholar and the Respondent afresh, and shall render a reasoned decision within thirty (30) working days of the appeal being lodged.
11. The decision of the Ombudsperson shall be binding on the University and the parties, subject to any statutory right of further appeal to an appellate authority designated under the 2023 UGC Grievance Regulations, and without prejudice to any remedy available to the scholar before a court or tribunal of competent jurisdiction.
12. The Ombudsperson shall submit a biennial report to the Board of Management summarising, in anonymised form, the nature and disposition of appeals received, and any systemic recommendation arising therefrom.

9. Filing a Grievance: Portal, Form and Timelines

- The University shall maintain a dedicated, University-branded online grievance portal, accessible to every registered scholar, through which a grievance may be lodged, tracked, and, upon disposal, closed, consistent with the portal-based mechanism contemplated by the 2023 UGC Grievance Regulations.
- A grievance shall be lodged in writing (through the portal, by email to the designated grievance email address, or, where the scholar lacks access to either, in physical written form to the Registrar's office), setting out the facts, the relief sought, and any supporting document.
- Every grievance lodged shall be acknowledged, with a unique reference number, within three (3) working days of receipt.
- Where a scholar is uncertain of the appropriate tier or track for a grievance, the Registrar's office shall assist in routing the grievance to the correct forum, and a grievance shall not be dismissed merely for having been lodged with the wrong office in the first instance.

10. Special Confidential Tracks

10.1 Sexual Harassment

A grievance alleging sexual harassment shall be lodged with, and dealt with exclusively by, the Internal Complaints Committee (ICC) constituted under the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013, following the procedure, timelines, and confidentiality safeguards prescribed by that Act, and shall not be routed through the general Tier 1-4 mechanism described in Sections 6-8. A scholar may, however, seek interim academic or fellowship-related relief (such as reassignment of supervision) from the Dean (Research) pending the ICC's inquiry, without prejudice to the confidentiality of the ICC proceedings.

10.2 Discrimination

A grievance alleging discrimination on the ground of caste, tribe, religion, language, ethnicity, gender, or disability shall be lodged with the Equal Opportunity Cell, which shall function as an additional forum available to the scholar alongside, and not in substitution for, the Tier 1-4 mechanism, consistent with the 2023 UGC Grievance Regulations' express preservation of existing anti-discrimination mechanisms. The Equal Opportunity Cell shall observe the same confidentiality and timeliness principles prescribed for the ICC.


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10.3 Ragging

A complaint of ragging shall be dealt with by the University's Anti-Ragging Committee and Anti-Ragging Squad, constituted in accordance with the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, following the procedure and mandatory reporting obligations (including reporting to the UGC's anti-ragging portal) prescribed by those regulations, and not through the Tier 1-4 mechanism described in Sections 6-8.

10.4 Common Safeguards Across Special Tracks

- The identity of a complainant proceeding under this Section shall be disclosed only to the extent strictly necessary for a fair inquiry.
- No scholar shall be victimised, academically or financially, for having raised a complaint in good faith under this Section, and any act of victimisation shall itself be treated as independent misconduct, addressed in accordance with the applicable statutory mechanism.
- Where a matter raised under this Section also discloses an academic or financial grievance falling within the Tier 1-4 mechanism (for instance, a fellowship disruption consequent on a harassment complaint), the scholar may pursue that ancillary aspect through Section 7 concurrently with the special-track proceeding.

11. Interim Relief

At any tier of this Policy, and at any stage of a special track under Section 10, the forum seized of the matter may grant such interim relief as is necessary to prevent irreparable harm to the scholar pending final disposal - including, illustratively, provisional continuation of a disputed fellowship instalment, temporary reassignment of supervisory responsibility, or extension of a submission deadline - provided that interim relief shall not itself constitute a finding on the merits of the grievance and shall be reviewed at each subsequent stage.

12. Non-Retaliation and Confidentiality

- A scholar who raises a grievance in good faith under this Policy shall suffer no adverse academic consequence, denial or reduction of fellowship,

or other disadvantage on that account; any such consequence shall itself be treated as a fresh grievance, entitled to expedited hearing at the tier immediately above the one at which the original grievance was raised.

- Records of a grievance proceeding shall be maintained confidentially by the forum concerned and disclosed only to the parties, to a higher tier on appeal, and to such institutional officers as require access for the discharge of their duties.
- A grievance found, after hearing, to have been raised maliciously or with knowledge of its falsity may be referred for appropriate action against the scholar, subject to the same principles of natural justice applicable to the original grievance.

13. Interaction with Other University Mechanisms

13. **Ethics Board Matters.** A grievance concerning a finding of the Ethics Board is governed exclusively by the appeal mechanism in Section 13 of the Constitution of the Ethics Board and not by this Policy, save that the Ethics Board's appellate procedure shall observe timelines no less protective of the scholar than those prescribed in Section 5 of this Policy.
14. **Admission Matters.** A grievance concerning the admission process is governed by Section 18 of the Admission Policy for the Ph.D. Programme, which incorporates this Policy's mechanism, subject to the fifteen (15) day period for raising an admission-related grievance specified there.
15. **Fellowship Matters.** A grievance concerning fellowship disbursement or continuation is governed by Section 14 of the Fellowship/Scholarship Policy for Ph.D. Scholars, which incorporates this Policy's mechanism.
16. **Foreign Scholars.** A foreign scholar's grievance is governed by this Policy on the same terms as an Indian scholar's, save that a matter falling within Section 12 of the Admission Policy for the Ph.D. Programme for Foreign Students (interpretation and jurisdiction) shall additionally be subject to the jurisdictional provision made there.

14. Institutional Reporting and Compliance

- The Registrar shall maintain a consolidated, anonymised register of all grievances lodged under this Policy, showing the category, tier, date of lodging, and date and nature of disposal, and shall report this to the Academic Council at least once every semester.


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- The University shall comply with any reporting obligation to the UGC arising under the 2023 UGC Grievance Regulations, including maintenance of the mandated online portal and timely appointment and disclosure of the Ombudsperson's identity on the University's website.
- The existence and general procedure of this Policy, together with the contact details for each tier and special track, shall be published in the Ph.D. Prospectus and on the University's website.

15. Relationship with Other University Policies

This Policy operates as part of the same regulatory architecture as the University's Research Policy, the Admission Policy for the Ph.D. Programme, the Admission Policy for the Ph.D. Programme for Foreign Students, the Fellowship/Scholarship Policy for Ph.D. Scholars, the Constitution of the Ethics Board, and the Constitution of the RAC and DRC. In the event of an apparent conflict between this Policy and any of those instruments as to the forum or timeline applicable to a given grievance, the more specific provision (in the subject-matter policy) shall prevail as to forum, and this Policy shall prevail as to the general principles of fairness, confidentiality, and non-retaliation applicable to every forum.

16. Amendment, Review and Interpretation

17. **Periodic Review.** This Policy shall be reviewed by the Research Degree Committee, in consultation with the Ombudsperson and the SGRC, at least once every three (3) years, or earlier where warranted by amendment of the 2023 UGC Grievance Regulations or other binding statutory direction, and any resulting amendment shall be placed before the Academic Council and the Board of Management for approval.
18. **Interim Directions.** Pending formal amendment, the Vice-Chancellor may issue such interim directions as are necessary to bring the University's practice into conformity with a change in applicable law, such directions to be ratified at the next meeting of the Academic Council.
19. **Interpretation.** Where any doubt arises as to the correct tier or track for a grievance, or as to the interpretation of this Policy, the matter shall be referred to the Registrar in the first instance and, if unresolved, to the Vice-Chancellor, whose decision shall be final, subject to the overriding authority of the Board of Management.
20. **Effective Date.** This Policy shall take effect from the date of its approval by the Board of Management and shall apply to every grievance lodged


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thereafter; a grievance already pending on that date shall continue to be governed by the mechanism in force at the time it was lodged, unless the scholar elects, in writing, to have it governed by this Policy.



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Annexure A: Grievance Routing Matrix

Nature of Grievance	First Forum	Escalation Path
Day-to-day supervisory/academic matter	Research Supervisor / RAC (Tier 1)	DRC → SGRC → Ombudsperson
Departmental coursework, proposal, or supervisor-allocation matter	DRC (Tier 2)	SGRC → Ombudsperson
Admission process	Ph.D. Admission Committee, per Admission Policy Section 18	SGRC → Ombudsperson
Fellowship/financial disbursement	Dean (Research), per Fellowship Policy Section 14	SGRC → Ombudsperson
Infrastructure, hostel, or facilities	SGRC (Tier 3, direct)	Ombudsperson
Extension/re-registration disputes	DRC → RDC	SGRC → Ombudsperson
Research misconduct / Ethics Board finding	Ethics Board Appellate mechanism (not this Policy)	Vice-Chancellor (final, per Ethics Board Constitution Section 13)
Sexual harassment	Internal Complaints Committee (ICC)	As per the Sexual Harassment of Women at Workplace Act, 2013
Caste/tribe/religion/gender/disability discrimination	Equal Opportunity Cell	SGRC → Ombudsperson (concurrently available)
Ragging	Anti-Ragging Committee / Squad	As per UGC Anti-Ragging Regulations, 2009

Annexure B: Timeline Summary

Stage	Outer Timeline
Acknowledgement of grievance lodged	3 working days
Tier 1 - Informal Resolution	15 working days
Tier 2 - DRC	15 working days
Tier 3 - SGRC	30 working days (extendable by 15 days for recorded reasons)
Tier 4 - Ombudsperson (appeal)	30 working days
Cumulative outer limit, Tier 1 to Ombudsperson decision	60 working days (subject to extension for reasons beyond the University's control)

Annexure C: Cross-Reference to Governing Instruments

Subject	Governing Instrument
General mandate for grievance redress in doctoral research	Chapter 13.2, Ordinance - 1 of 2023 (RDC function)
Students' Grievance Redressal Committee and Ombudsperson	UGC (Redressal of Grievances of Students) Regulations, 2023
Sexual harassment complaints	Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013
Ragging complaints	UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009
Research misconduct appeals	Section 13, Constitution of the Ethics Board
Admission-related grievances	Section 18, Admission Policy for the Ph.D. Programme
Fellowship-related grievances	Section 14, Fellowship/Scholarship Policy for Ph.D. Scholars


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BOARD OF MANAGEMENT

RESOLUTION

45th Meeting of the Board of Management

Date: 28 March 2026

Item No.: BoM-45/26/8

POLICY FOR THE GRIEVANCE REDRESS MECHANISM OF SCHOLARS

The Dean (Research) placed before the Board the draft “**Policy for the Grievance Redress Mechanism of Scholars**” framed in conformity with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022, the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023, Ordinance No. 1 of 2023 of Mahatma Gandhi University, Meghalaya, and other applicable statutory provisions governing grievance redress in Higher Educational Institutions for consideration and approval.

The Board examined the draft Policy in detail and observed that the proposed Policy establishes a transparent, independent, accessible, confidential and time-bound grievance redress mechanism for doctoral scholars by prescribing the categories of grievances, jurisdiction of authorities, constitution and functioning of the Scholars’ Grievance Redressal Committee, (SGRC), appointment and jurisdiction of the Ombudsperson, grievance procedures, appellate remedies, institutional reporting obligations, protection against victimisation, confidentiality safeguards and coordination with other statutory mechanisms established under applicable law.

RESOLVED THAT

The Board of Management hereby approves the “**Policy for the Grievance Redress Mechanism of Scholars**” as the official institutional policy governing grievance redress for Ph.D. Scholars of Mahatma Gandhi University, Meghalaya.

RESOLVED FURTHER THAT

The provisions of the approved Policy shall govern every grievance relating to admission, registration, supervision, coursework, evaluation, fellowship, financial assistance, infrastructure, extension of registration and every other matter specified therein, subject to the respective statutory mechanisms expressly preserved under the Policy.

RESOLVED FURTHER THAT

The Vice Chancellor is hereby authorised to constitute the Scholars' Grievance Redressal Committee (SGRC), appoint the Ombudsperson in accordance with the applicable UGC Regulations, issue administrative directions, operational guidelines, standard operating procedures, grievance formats, online grievance portal protocols and all consequential administrative orders necessary for effective implementation of the approved Policy.

RESOLVED FURTHER THAT

The Registrar, Dean (Research), Dean (Academic Affairs), Research Degree Committee, Scholars' Grievance Redressal Committee, Finance Office, Internal Complaints Committee, Equal Opportunity Cell and Anti-Ragging Committee shall discharge their respective responsibilities strictly in accordance with the provisions of the approved Policy and other applicable statutory instruments.

RESOLVED FURTHER THAT

The Registrar shall notify the approved Policy, maintain the authenticated master copy thereof, circulate the same amongst all Schools, Departments, Research Centres and administrative offices of the University, publish the Policy on the official website and take all consequential administrative action for implementation.

Certified to be a True Resolution



**Ex-officio Secretary, Board of
Management**

Registrar

Mahatma Gandhi University, Meghalaya

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Chairman, Board of Management

Vice Chancellor

Mahatma Gandhi University, Meghalaya

Vice Chancellor
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BOARD OF MANAGEMENT
EXTRACT OF RESOLUTION

Extract of the Minutes of the 45th Meeting of the Board of Management

Date: 28 March 2026

Item No.: BoM-45/26/8

Policy for the Grievance Redress Mechanism of Scholars

RESOLVED THAT the Board of Management approved the “**Policy for the Grievance Redress Mechanism of Scholars**”, framed in conformity with the University Grants Commission (Minimum Standards and Procedures for Award of Ph.D. Degree) Regulations, 2022, the University Grants Commission (Redressal of Grievances of Students) Regulations, 2023 and Ordinance No. 1 of 2023 of Mahatma Gandhi University, Meghalaya, as the institutional policy governing grievance redress for Ph.D. Scholars of the University.

RESOLVED FURTHER THAT the Vice Chancellor shall constitute the Scholars’ Grievance Redressal Committee, appoint the Ombudsperson and issue all necessary administrative directions for operationalisation of the approved Policy.

RESOLVED FURTHER THAT the Registrar shall issue the necessary notification and ensure implementation of the approved Policy throughout the University.

Certified to be a True Extract of the Minutes


Ex-officio Secretary, Board of Management


Chairman, Board of Management

Registrar
Mahatma Gandhi University, Meghalaya

Vice Chancellor
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ACADEMIC COUNCIL RESOLUTION

46th Meeting of the Academic Council

Date: 20 June 2026

Item No.: AC-46/26/9

POLICY FOR THE GRIEVANCE REDRESS MECHANISM OF SCHOLARS

The Dean (Research) placed before the Academic Council the draft **"Policy for the Grievance Redress Mechanism of Scholars"** for consideration and academic approval. The Council examined the draft in detail and observed that the proposed Policy establishes a comprehensive academic governance framework for prompt, transparent, impartial and confidential redress of grievances raised by doctoral scholars through a structured four-tier mechanism, while preserving specialised statutory forums for complaints relating to sexual harassment, discrimination, ragging and research misconduct.

RESOLVED THAT

The Academic Council hereby approves the **"Policy for the Grievance Redress Mechanism of Scholars"** from the academic standpoint and recommends the same to the Board of Management for statutory approval.

RESOLVED FURTHER THAT

Upon approval by the Board of Management, the Policy shall form an integral part of the University's academic and research governance framework and shall apply to every Ph.D. Scholar registered with the University in accordance with the provisions contained therein.

RESOLVED FURTHER THAT

The Dean (Research), Research Degree Committee and Scholars' Grievance Redressal Committee shall periodically review the effectiveness of the grievance redress mechanism and recommend improvements consistent with the UGC Regulations and University policies.

RESOLVED FURTHER THAT

The Registrar shall place the approved Policy before the Board of Management for statutory approval and thereafter undertake all consequential administrative action for implementation.

Certified to be a True Resolution





Ex-officio Secretary, Academic Council



Chairman, Academic Council

Registrar

Mahatma Gandhi University, Meghalaya

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ACADEMIC COUNCIL EXTRACT OF RESOLUTION

Extract of the Minutes of the 46th Meeting of the Academic Council

Date: 20 June 2026

Item No.: AC-46/26/9

Policy for the Grievance Redress Mechanism of Scholars

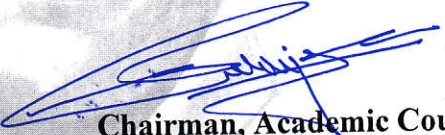
RESOLVED THAT the Academic Council approved the “Policy for the Grievance Redress Mechanism of Scholars” and recommended the same to the Board of Management for statutory approval as the institutional policy governing grievance redress for Ph.D. Scholars of Mahatma Gandhi University, Meghalaya.

RESOLVED FURTHER THAT upon approval by the Board of Management, the Policy shall be implemented throughout the University.

RESOLVED FURTHER THAT the Dean (Research) and the Registrar shall take all necessary academic and administrative action for implementation of the approved Policy.

Certified to be a True Extract of the Minutes


Ex-officio Secretary, Academic Council


Chairman, Academic Council

Registrar

Vice Chancellor

Mahatma Gandhi University, Meghalaya

Mahatma Gandhi University, Meghalaya

REGISTRAR
MAHATMA GANDHI UNIVERSITY
MEGHALAYA- 793101



Vice-Chancellor
Mahatma Gandhi University
Meghalaya - 793101